

Application Guide

(Japanese Language Studies)



NIHON RIKO-JYOHO INSTITUTE

NIHON MEDICAL WELFARE INSTITUTE

1-1-25 Osumi, Higashiyodogawa-ku, Osaka 533-0015 JAPAN
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■ Program description:

- a) 1-year course
- b) 2-year course
- c) 1.5-year college and university preparatory course (hereinafter called “1.5-year course”)

Note: The contents of the courses are slightly different, as described below.

[a. 1-year course] College and University Preparatory

You must have the qualification of Japanese Language Proficiency Test, equal to Level 2 or above for this course. It is a course for the student who hopes to attend a technical college or a university, etc. after successfully completing this course.

Class start:	April
Course period:	1 year
Subject classification:	Japanese language (including Japanese Society)
Study time:	5 periods (1 period = 45 minutes)
Study days:	5 days/week (Monday through Friday) 25 periods/week
Terms:	First/second terms of 18 weeks each, Total: 900 hours/year (First term: Mid April to last part of September, Second term: First part of October to mid March)

* This course is divided into two sessions: Morning and Afternoon. Whether students will be placed in the Morning or Afternoon session shall be decided by the school.

[b. 2-year course] College and University Preparatory

Japanese language and General Studies (elective subject) are studied in this course. This course is for students who want to enroll in a technical college or university after graduation. The title of “Specialist” or equivalent is given when graduating from this course.

Class Start:	April
Course period:	2 years (4 × 6-month terms)
Subject classification:	Japanese language (including Japanese Society) General Studies (Examination for Japanese University Admission for International Students)
Literature applicants:	Mathematics, General Studies (Social Studies)
Science applicants:	Mathematics, Physics, Chemistry or Biology
Study time:	5 periods (1 period = 45 minutes) + 4 periods/week of General Studies
Study days:	5 days/week (Monday through Friday) 25 periods/week
Terms:	First/Second terms of 18 weeks each, Total: 1800 hours/2 years (First term: Mid April to last part of September, Second term: First part of October to mid March)

* This course is divided into two sessions: Morning and Afternoon. Whether students will be placed in the Morning or Afternoon session shall be decided by the school.

[c. 1.5-year course] College and University Preparatory

Japanese language and General Studies (elective subject) are studied in this course. This course is for students who want to prepare for entrance into a technical college, university or graduate school.

Class Start:	October
Course period:	1.5 years (3 × 6-month school terms)
Subject classification:	Japanese language (including Japanese Society) General Studies (Examination for Japanese University Admission for International Students)
Literature applicants:	Mathematics, General Studies (Social Studies)
Science applicants:	Mathematics, Physics, Chemistry or Biology
Study time:	5 periods (1 period = 45 minutes) + 4 periods/week of General Studies
Study days:	5 days/week (Monday through Friday) 25 periods/weekly
Terms:	First/ Second /Third terms of 18 weeks each, Total: 1350 hours/1.5 years (First term: First part of October to mid March, Second term: First part of April to last part of September, Third term: First part of October to mid March)

■ Course details

1. Enrollment course

- a. 1-year course
- b. 2-year course
- c. 1.5-year course

2. Enrollment period/ Start of classes/Course period/Course size

Course	Enrollment period	Start of classes	Course period	Course size
1-year	September to November	April	1 year	40 students
2-year	September to November	April	2 years	20 students
1.5-year	March to May	October	1.5 years	20 students

* Enrollment will be closed when the specified course size has been reached.

3. Enrollment requirements

- 1) Applicants shall have completed at least 12 years of school education or the equivalent
- 2) Age: Applicants shall be 18 years old or older
- 3) Applicants must be recognized by this school as meeting the above two conditions
- 4) Applicants shall be approved for entry into Japan according to normal procedures, or shall be expected to receive such approval

Note: Applicants should have sufficient resources to complete school without working for income in Japan.

4. Entrance acceptance method

By submitted application forms, written test (Japanese, math, mother language or English) and/or interview. (However, the interview and written test may be skipped depending on the results of the submitted application forms.)

5. School fees

a. Application fee

The application fee shall be paid after the application is accepted. Applicants paying by bank transfer shall transfer the fee into the account specified in “6. Tuition transfer account” and send a copy of the transfer receipt via facsimile.

Application fee	¥20,000
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- Note:
- Bank fees for transferring the application fee, are the responsibility of the applicant.
 - The application fee shall be transferred in Japanese yen.
 - Application fees are **non-refundable** after they have been paid, regardless of the reason.

b. Payment of enrollment processing fees

When a “Zairyu Shikaku Nintei Shoumeisho” (CERTIFICATE OF ELIGIBILITY) has been granted, the school will send a copy of the approval certificate to the applicant or his/her representative. Upon receiving the certificate copy, the applicant or his/her representative shall promptly transfer the Enrollment Processing Fees listed below to this school by bank transfer.

After verifying the receipt of the Enrollment Processing Fees, the school shall approve the enrollment of the applicant, and shall send the “CERTIFICATE OF ELIGIBILITY” and a “Letter of Acceptance” to the applicant or his/her representative.

Please contact us if the “Letter of Acceptance” is needed beforehand due to the passport application etc...

Enrollment Processing Fees include the entrance fee, one year of tuition and a general studies fee.

course \ detail	Entrance fee	First years tuition	The first term tuition of the second year	The second term tuition of the second year	Total fee
1-year	¥60,000	¥660,000			¥720,000
2-year	¥60,000	¥660,000	¥330,000	¥330,000	¥1,380,000
1.5-year	¥60,000	¥660,000	¥330,000		¥1,050,000

* Students taking general studies(elective subjects) require an extra ¥60,000 per one subject.

School fees (tuition) shall be paid before the beginning each term.

Additional fees: Each course also requires the following fees in addition to those listed above.

(1) When registering in Japan

Other cost \ Period	To be paid at entering the school(for all courses)	To be paid after one year session (for the 2-year course)	To be paid after one year session (for the 1.5-year course)
Teaching materials	¥ 2 0 , 0 0 0	¥ 2 0 , 0 0 0	¥ 1 0 , 0 0 0
Extracurricular activities	¥ 2 0 , 0 0 0	¥ 2 0 , 0 0 0	¥ 1 0 , 0 0 0
Health checkup fee	¥ 3 , 7 0 0	¥ 3 , 7 0 0	
Overseas Travel Accident Insurance *1	¥ 1 3 , 8 0 0	¥ 1 3 , 8 0 0	¥ 6 , 6 0 0

(2) When registering in Japan

House guarantee money (Money deposited)*2	¥ 1 0 0 , 0 0 0
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*1 All students can safely live in Japan with safety after enrollment of the Overseas Travel Accident Insurance. The insurance will guarantee payment if you have an accident or are injured, while staying in Japan. The contents are below.

• Payment for treatment of illness of injury

The insurance will guarantee payment for the fee of the treatment of illness, such as a cold or a stomachache, and for that of the fee of injury caused by casualty, such as a traffic accident. All expenses will be covered by National health insurance and Overseas Travel Accident Insurance

• Payment for compensation

The insurance will guarantee payment if you accidentally harm the other people or damage the property of them by a bicycle accident(except car and motorbike)

• Payment for transfer

The insurance will guarantee the travel expense if your relatives come to Japan or you have to be transferred to your country, because you enter the hospital from injury or severe illness.

*2 Housing guarantee money is deposit money given to the building owner in case. To rent a Dormitory Room/Building dormitory room you must pay the deposit fee first. A part of deposit is used for the first months rent. When you move out of the dormitory, the rest of the deposit may be refunded, according to the contract and damage assessment, but is not guaranteed.

Note 2: • Bank fees for transferring the Enrollment Processing Fees shall be the responsibility of the applicant.

- The enrollment processing fees shall be transferred in Japanese yen.
- Except for cases 1 and 2 below, school fees are non-refundable after they have been paid.

1) If the Japanese consulate refuses to issue a visa, the school will refund the tuition according to the regulations of the school. However, the entrance fee will not be refunded.

2) If the student withdraws from school during the first term by following the proper procedure, the second term tuition will be refunded, according to the regulations of the school.

Note: Further, in the case of a refund, bank fees for transferring the refund shall be the responsibility of the applicant. Also, refunds may be made according to contracts made with their Guarantors/Representatives.

6. Tuition transfer account

NIHON RIKO-JYOHO SENMONGAKKO:

The Bank of Tokyo-Mitsubishi UFJ, Ltd., Kamishinjo Branch, Japan

Ordinary Account No. 0012841

KAMEI GAKUEN

NIHON RIKO JYOHO SENMONGAKKO

NIHON MEDICAL WELFARE INSTITUTE:

The Bank of Tokyo-Mitsubishi UFJ, Ltd., Kamishinjo Branch, Japan

Ordinary Account No. 3520027

KAMEI GAKUEN

NIHON MEDICAL WELFARE INSTITUTE

7. Application Forms

- The Application Forms are, documents numbered ①, ②, ⑧ AND ⑩, listed on pages 5 and 6 below. They are unique to this school, supplied separately and may only be submitted without alterations. If filled out in English, they shall be typed or shall be handwritten in block letters; if filled out in kanji, the kanji shall be written in block form.
- Further, if the form is filled out in a language other than Japanese, the Japanese translation of such information must also be attached. The translators' signature must be on the translation. If the translator is an individual, a copy of identification documents for the translator should also be attached.
- If any of the items on the submitted forms are left blank or are invalid, enrollment in the school will not be permitted.
- Refer to the Application Guide, check the list and carefully submit each of the documents required along with the application.

Application Forms and Documents to be prepared by the applicant

Documents prepared by the applicant. (○Required, △Only if applicable, □Only applicable to people from China)

Number	Document	Check	Form type	Points for attention	Applicant Institution Other	
Form-1 ①	Enrollment application	(1) Name	○	Use the specified school form Attach photo here	Applicants from China, Taiwan, or Korea should write their name in both English and kanji. The name in English must be exactly the same as the name on the passport.	Fill in by applicant
		(6) Place of birth	○		Write the name of the city, town, or village	
		(8) Copy of passport	△		Submit the copy of the necessary pages in your passport. * If you do not have a passport at the time of application, you don't need to.	
		(10) Education history	○		Write the exact school name, years attended, date of entrance, and date of graduation for each school from elementary school through the last school you attended, (As in the original documents.)	
		(12) Employment history	○		Write the details of your employment since you graduated from the last school. (such as teacher, company employee.)	
		(13) Japanese study history	○		Write the name of the organization and the hours which you actually studied Japanese.	
		(14) Family	○		Write the name of your family. If the blank is short, please attach another paper.	
		(15) Relatives in Japan	△		Write the name of your relatives in Japan if there are any. And submit the certificate (certificate of foreigner's registration, etc) of the person.	
		(16) History of visiting Japan	△		If you have been to Japan in the past, fill in all of the details.	
		(17) Contact in home country	○		Write the name of the Agent in your country, in case you apply through the Agent. If you applied individually, write the name of the representative of your application.	
Form-2 ②	Purpose of studying Japanese and plans after studying Japanese (translation necessary)	○	Use the specified school form	Write the reasons in detail why you decided to attend school in Japan and study Japanese at this school, in connection with your education history, past experiences, and plans after graduating from this school.	Fill in by applicant	
③	Graduation Certificate from the last school (translation necessary)	○	original	The original graduation certificate (diploma for applicants from mainland China) issued by the last school.	School	
④	Proof of enrollment/proof of employment (translation necessary)	△	original	If you are currently enrolled in a school or are currently working, proof of enrollment or employment issued by such organization must be attached. If you are not currently enrolled in school and are not currently employed, write the reason and an explanation of your current situation.	School or Company	

Number	Document	Check	Form type	Points for attention	Applicant Institution Other
⑤	School or Work, letter of recommendation document and/or return to your current school or work (translation necessary)	△	original	Submit a letter of recommendation if there is one. Especially when there is a schedule for their return to school or work.	School or Company
⑥	School report from the last school graduated (translation necessary)	○	original	The original transcript from the last school you graduated from, including your grades for each class for each year from the year you entered the school until the year you graduated, must be attached.	School
⑦	Japanese ability Diploma or Certificate (translation necessary)	○	original	Lesson hours per day, lesson days per week, lesson time, attended-school days, and the total number of study hours (150 hours or more) should be indicated. If you study Japanese in a university, a high school, etc., please submit the results certificate. Japanese ability should be Japanese Language Proficiency Test (JLPT) level 4 or above. Applicants enrolled in school must also prove their present Japanese ability. Moreover, applicants with diplomas, or completion certificates should also attach the original and its translation to this form. Applicants who have taken a JLPT should attach the original success or failure result notice regardless of the outcome.	Japanese School
Form-4 ⑧	Medical Examination Certificate	○	Use the specified school form	Please inspect all items. A doctors' signature is also required to be on the medical examination certificate, along with the official seal of the institution.	Hospital or Clinic
⑨	Photograph	○		4cm (height) x 3cm (width) 7 copies Attach photo to Page 5, No.1 The photographs must have been taken within 3 months prior to submission of the application. They should be of the applicant facing directly toward the camera, without a hat, and without a background. Please write your name and country on the back of each photograph.	
Form-5 ⑩	Written pledge	○	Use the specified school form	The applicant should obey the laws in Japan and the regulations of the school during the stay in Japan.(submit to the principal of the school)	Fill in by Applicant
⑪	Family Register Book	△	Color copy or color picture	A color copy or a color picture of the family register should be submitted. Please make sure that it is current and up to date concerning the content of entry, such as service place, occupation and address before submitting.	Public Bureau
⑫	China unified examination	△	original	The applicant should apply for the issue of the transcript to the China Education Department Degree Center. After applying, the transcript will be directly sent to the school.	Public Organization

Note: • The certificates of application documents should be submitted within three months of their date of issue.

• Above items ①, ② and ⑩ should be written by the applicant.

Expense Documents to be prepared by the Applicant or Supporter

For applicants who need to obtain a student residency visa, proof of the ability to provide sufficient funds to meet the applicant's expenses during his/her stay in Japan is necessary. The documents necessary for such proof are as follows:

a. When the expenses during the stay will be paid by the applicant himself/herself.

(○Required, △Only if applicable, □Only applicable to people from China)

	Document	Check	Form type	Points for attention	Applicant Institution Other
①	The deposit balance certificate in the applicants' name	○	original	It is acceptable if based on the currency of the country concerned. (Amount of money equivalent to 3 million yen) The specification of the amount of money, date, a bank mark and a signature of an accounting person in charge must be present.	Bank
②	The copy of a passbook in the applicants' name	□	A color copy or color picture	Attach a color copy or color picture of the passbook which carries the "Balance" proof.	Bank
③	The copy of the passbook in the applicants' name	○	A color copy or color picture	Data from the copy (a color copy or color picture) of the "passbook" must indicate the circumstances in which the deposit amount of money concerned was formed. Those who submit a deposit balance certificate must show the accumulation process of the deposited amount of money via data and other documents, such as the type that prove of having sold off property, etc...	Bank
④	Proof of Current Employment (translation necessary)	○	original	A proof of current employment document with a corporate seal, trademark and/or the company logo. It must have the company name, location, the period of service, job specifications, etc. clearly stated as fact. It must also show that the company is officially registered and that the owner /president/senior manager has signed it, possibly as a guarantor. If self employed, you should submit a copy of your entrepreneur registration as proof of being engaged in an enterprise.	Company
⑤	The authentication document of tenure-of-office proof (translation necessary)	□	original	The above-mentioned trademark and above-mentioned logo (the position, size) of 4. tenure-of-office certificate should be the same.	Public office
⑥	Income and Certificate of tax payment (translation necessary)	○	original	Income and Certificate of tax payment documents, with translations, should have corporate a seal, a financial charge mark, a logo, the company trademark and a signature. The Guarantor must prove payment capability by showing proof of annual income, tax-payment records, etc. for the past three years after the preceding year was officially published. If a Guarantor is managing a company, the Certificate of Tax Payment of the manager's annual income is required. Property used in place of monetary deposits needs to be proven with attached documents, here.	Company
⑦	Certificate of tax payment (translation necessary)	□	original	A Certificate of Tax Payment, which was published by the Local Tax Bureau. When proof from the Local Tax Bureau cannot be shown, attach a company published form indicating how much tax was paid last year.	Public Tax Bureau or Company

b. When an applicant's family etc. remits from out of Japan

(○Required, △Only if applicable, □Only applicable to people from China)

◎Only applicable to people from China, Myanmar, Bangladesh, Mongolia, and re-applicants)

	Document	Check	Form type	Points for attention	Guarantor Institution Other
Form-3 ①	Expense payment certificate and Translation appending	○	Use the specified school form	The Guarantor's conditions should be either of the following. (1) Someone who is a relative within the third degree. (2) The company owner/manager where the applicant works. (a friend and/or acquaintance is not approval). Please write the method of payment in detail, accurately and clearly.	A Guarantor needs to fill in all in his own hand.
②	The deposit balance certificate in the guarantor's name	○	original	It is acceptable if based on the currency of the country concerned. (Amount of money equivalent to 3 million yen) The specification of the amount of money, date, a bank mark and a signature of an accounting person in charge must be present.	Bank
③	The copy of a passbook	□	A color copy	Attach the color copy or color picture of the passbook which carries the "Balance" proof.	Bank
④	The copy of the passbook	◎	Color copy.	Data from the copy (a color copy or color picture) of the "passbook" must indicate the circumstances in which the deposit amount of money concerned was formed. Those who submit a deposit balance certificate must show the accumulation process of the deposited amount of money via data and other documents, such as the type that prove of having sold off property, etc...	Bank
⑤	Proof of current employment (translation necessary)	○	original	A proof of current employment document with a corporate seal, trademark and/or the company logo. It must have the company name, location, the period of service, job specifications, etc. clearly stated as fact. It must also show that the company is officially registered and that the owner /president/senior manager has signed it, possibly as a guarantor. If self employed, you should submit a copy of your entrepreneur registration as proof of being engaged in an enterprise.	Company
⑥	The authentication document of tenure-of-office proof	□	original	The above-mentioned trademark and above-mentioned logo (the position, size) of 4. tenure-of-office certificate should be the same.	Public office
⑦	Income and Certificate of Tax Payment with Translation appending	○	original	Income and Certificate of tax payment documents, with translations, should have corporate seals, a financial charge marks, a logo, the company trademark, and a signature. The Guarantor must prove payment capability by showing proof of annual income, tax-payment records, etc. for the past three years after the preceding year was officially published. If a Guarantor is managing a company, the Certificate of Tax Payment of the manager's annual income is required. Property used in place of monetary deposits needs to be proven with the attached documents, here.	Company
⑧	Certificate of tax payment	□	original	A Certificate of Tax Payment, which was published by the Local Tax Bureau. When proof from the Local Tax Bureau cannot be shown, attach a company published form indicating how much tax was paid last year.	Public Tax Bureau or Company
⑨	Kinship certificate (Authentication document)	○	original	A Kinship certificate document such as, a family register from their native country, resident registration, birth certificate, present address and family relationship must be indicated. People from China proceed to Document 10.Those who are on work and are related must show documents which prove a concrete relation.	Public office
⑩	Door Family register	□	Color copy or color picture	If from China, a "Door Book" is used. In this case, a color copy or a color picture of a door book should be submitted. Please make sure that it is current and up to date concerning the content of entry, such as the service place, occupation and the address before submitting.	Public Bureau

c. When an applicant's family etc. remits from within Japan

(○ Required, △ Only if applicable, □ Only applicable to people from China.)

	Document	Check	Form Type	Points for attention	Guarantor Institution Other
Form-3 ①	Expense payment certificate	○	Use the specified School form	A Guarantors' conditions should be either of the following. (1) Someone who is a relative within the third degree (a friend and/or acquaintance is improper). (2) The company owner/manager where the applicant works. Please fill in the cost payment method, etc. clearly in detail. A Guarantors' annual income is required to be 6 million yen or more. They must have a permanent residency as a foreigner to be a guarantor, or have a visa for three years or more.	A Guarantor needs to fill in all columns in his own hand.
②	The deposit balance certificate in the guarantor's name	○	original	Deposit is denominated in Japanese yen. Specification of the amount of money and date. There needs to be a bank mark and a signature of an accounting person in charge.	Bank
③	The copy of a passbook	○	color copy or color picture	In the copy (a color copy or color picture) of the "passbook", the details of how the deposit money concerned was formed, must be indicated. Those who submit a deposit balance certificate must show the accumulation process of the deposited amount of money via data and other documents, such as the type that prove of having sold off property, etc...	Bank
④	Proof of current employment	○	original	A proof of current employment document with a corporate seal, trademark and/or the company logo. It must have the company's name, location, the period of service, job specifications, etc. clearly stated as fact. It must also show that the company is officially registered and that the owner/president/senior manager has signed it, possibly as a guarantor. If self employed, you should submit a copy of your entrepreneur registration as proof of being engaged in an enterprise.	Company
⑤	Certificate of tax payment	○	original	A form with the publication of total net income, such as a resident tax and an income tax. If self employed, you should submit a final declaration document.	Public office
⑥	Kinship certificate (Authentication document)	○	original	A Kinship certificate document such as, a family register from their native country, resident registration, birth certificate, present address and family relationship must be indicated. People from China, should submit their "Door Book". Those who are working and are related are required to show documents which prove a concrete relation.	Public office
⑦	Resident card	○	original	Resident card given to all the members of the same households. In the case of a foreigner, it is an alien registration card or an alien registration certificate issued by Japanese government original slip items-mentioned certificate.	Public office
⑧	Certificate of stamp registration	○	original	Your seal/stamp that you use must be registered and the Inkan-Shomei (stamp registration certificate) attached.	Public office
⑨	Guarantee	○	Use the specified School form	The Guarantee form, of this school, must be signed by the Guarantor.	Guarantor

【Notes】

- All of the application documents must be issued within three months prior to their submission. Use of correction white-out is improper on application documents. If a document contains any rewritten/overwritten/crossed-out areas the entire document becomes invalid.
- If a “Zairyu Shikaku Nintei Shoumeisho” (CERTIFICATE OF ELIGIBILITY) application has been submitted to the Immigration Bureau in the past, please be sure to inform us.
- If a false fact is discovered later, entrance into the school is canceled immediately.
- Applications will be deemed invalid if they have defects, (missing documents, missing entries of the items mentioned, omission of seals, etc.).
- When the person who is the payee lives in Japan, or when being performed by a guarantor/sponsor resident in Japan, documents should be brought to the school office.
- You may be asked to supply additional information if needed.
- Even after all documents have been submitted and you have passed the local oral examination, you may still fail to be selected by the schools’ Enrollment Selection Committee. Selection is strictly performed with due consideration of many factors.
- Although if the Immigration Bureau proceedings were **successful**, the applicant’s enrollment status may be changed as **not passing** after being reviewed by the Enrollment Selection Committee.
- The school will only return the original documents, such as a diploma. The school will return your original documents with in a reasonable amount of time.
- ★ Guarantors/Sponsors take all responsibility for a student, when a problem arises, during a new student's enrollment and through out their school life in Japan. The financial responsibility of money, such as tuition, living expenses, change of school expenses, many personal problems, etc… should be considered in advance. When a guarantor/sponsor lives in Japan, they should be the primary support person who (preferably) resides in Osaka or its suburbs, in principle and have a stable income.

8. Flow from application to enrollment:

The submission of Application Forms and Documents to the school takes place.



Examination of Application Forms and Documents, by the school's Enrollment Selection Committee and selection of students for enrollment. Notification of selection results will be sent out by letter during the first part of December for courses beginning in April, or during the first part of June for courses beginning in October.



The applicant or his/her representative submits an application payment fee of ¥20,000.



The school submits an application for CERTIFICATE OF ELIGIBILITY to the Osaka Immigration Office.



The Osaka Immigration Office sends notification of approval or rejection of the CERTIFICATE OF ELIGIBILITY to the school.



The school relays the notification of approval or rejection of the "CERTIFICATE OF ELIGIBILITY" to the applicant or his/her representative, during the end of February for courses beginning in April or during the end of August for courses beginning in October, by e-mail, regular mail, fax or telephone.



The applicant or his/her representative submits the enrollment processing fees (see p. 3).



After verifying the payment of the enrollment processing fees, the school sends the CERTIFICATE OF ELIGIBILITY and the Letter of Acceptance, to the applicant or his/her representative.



Upon receiving the CERTIFICATE OF ELIGIBILITY and the Letter of Acceptance, the student takes them to the Japanese consulate in his/her home country and applies for **a student visa**.



After receiving the visa, the student promptly informs the school of the expected date of their arrival in Japan.



Upon arrival in Japan, the student visits the school for registration and placement tests (to determine which class the student will be placed in).



(The placement tests must have been taken)

Entrance Ceremony/Orientation

(These events must be attended)

9. Student life

<Living expenses>

- Average living expenses (in addition to school fees) of about ¥50,000 to ¥70,000 are required.
- Students working part-time to pay living expenses may cause problems for both the school and the student; be sure to prepare sufficient funds for living expenses.

<Part-time work>

- According to the residency regulations for “student”, working part-time is forbidden in principle. Therefore, it is necessary to receive permission from the Immigration Office for a resident student to work part-time. In principle, such permission will not be granted within the first 3 months after arrival in Japan. If approval is granted, work of up to 28 hours per week is possible.
(However, 8 hours of work per day is possible during summer, winter, and spring school holidays.)

<Housing>

- The school offers the dormitory as a place conducive to study. The student must live in the dormitory for at least one year.
- If you want to live with your relatives in Japan, you should inform us. We will visit and interview your housemates. He/she should be your guarantor and submit a written guarantee form.

<Example>

	Monthly rent	Conditions
Male & Female dormitory	25,000-27,000yen	* 2-3 Private Rooms in One room (desk, bed, air-conditioning, refrigerator, washing machine) * Including Water rate * Management fee 45,000 -50,000yen
Male & Female dormitory	21,000yen	* One room shared by two people.(air conditioning, bed refrigerator) * Including Water rate * Management fee 40,000 yen
Female dormitory	23,000yen	• Private room.(desk, air conditioning, bed, shared refrigerator/washing machine) • Including Water rate * Management fee 40,000yen
Male dormitory	23,000yen	• Private room(desk, air conditioning, refrigerator) • Including Water rate * Management fee 40,000 yen 20,000yen as partial refund when moving out (in case of no apartment damages)

* Please request additional information separately.

10. The visa

This school is a fully accredited technical school, and has a Japanese language course. Therefore the type of visa you will have is **a student visa**, which has some benefits such as student discount, scholarship opportunities, medical expenses support, and so on.